



To: Applicants for Readmission
From: Rachel Most, Associate Dean for Academic Programs

Decisions to readmit College students are made in accordance with the policies outlined in the University's Undergraduate Record. A student in academic Good Standing is usually readmitted without difficulty. For academic information, please see our website: <http://college.artsandsciences.virginia.edu/academic-standing>.

To apply, please complete:

1. The application form (attached).
2. If you were away from the University because you were suspended, had medical or psychological difficulties or financial hardship, attach a statement that (1) addresses your readiness to return to full-time study and (2) outlines the courses you will take leading to the completion of your degree over your remaining semesters.
3. If you are returning in your fifth semester or later, attach a signed Declaration of Major. If you declared a major prior to leaving the University, you must either re-declare that major or declare a new one.

You can expedite your readmission by noting the following:

1. Financial Obligations: You must resolve these obligations before your application for readmission to the College can be processed. Please call Student Financial Services (434-982-6000) if you are aware of any financial problems.
2. To be readmitted for a fifth or later semester, you must attach a Declaration of Major.
3. To be readmitted for a fifth semester, you must have earned a minimum of 54 credit hours; to be readmitted for a seventh semester, you must have earned a minimum of 84 hours.
4. Students who withdrew from the University for medical reasons **must** have health clearance from the Department of Student Health. If you withdrew for psychological reasons, you will need to access the Student Health website for "Medical (Psychiatric) Withdrawal and Re-enrollment Forms and Letters" at <http://www.virginia.edu/studenthealth/caps/FormsandLetters.html> and follow the directions for obtaining medical clearance for readmission. If you need non-psychiatric medical clearance, you will need to contact Student Health. See their website at <http://www.virginia.edu/studenthealth/genmedforms.html>. Your readmission application remains incomplete until medical clearance is received.
5. International students on F1 or J1 student visas must receive written clearance from the International Studies Office in Minor Hall (434-982-3010).
6. The College will be sending additional official correspondence via email. If you have lost access to your U.Va. email address, you must immediately reactivate your account once readmitted (call the Help Desk at 434-924-4357). You are responsible for reading all materials sent via email. Unawareness of official email will not be accepted as a reason for failure to comply with information in the message.

Please return the completed form to: Mrs. Judy Updike (434-924-8867)

University of Virginia | College of Arts & Sciences | P.O. Box 400133 | Charlottesville, VA 22904

You will be notified in writing of the Dean's decision.



Last Name	
First Name	
U.Va. ID #	
U.Va. email	
Phone #	

APPLICATION FOR READMISSION TO THE COLLEGE OF ARTS & SCIENCES

Deadlines: August 1 for a fall semester, December 15 for a spring semester*

Date: _____ Intended next full-time registration: Fall Spring Year: 20__

Association: Are you or were you ever an Echols Scholar Student Athlete Transfer Student

If none of the above, what was your **first-year residence hall?** _____

Semester and year you were last enrolled at U.Va.: Fall Spring Year: _____

Are you planning to attend or currently enrolled in a U.Va. Summer Session? Yes No

Address where readmission paperwork should be sent (**please print**):

Permanent Address (if different from above):

ANSWER ALL OF THE FOLLOWING QUESTIONS:

1. Reason for Withdrawal or Leave (**check one**):

- Leave of Absence Personal Academic Suspension Military Service
 Study Abroad Medical Financial Suspension Dean of Students Probation

2. Are you a veteran? Yes No **If "Yes"**, what were your dates of service? _____

3. During your absence from the University, were you arrested or charged with or convicted of or did you serve a criminal sentence for any crime, excluding minor traffic violations which did not involve bodily injury to others? Yes No **If "Yes", attach your explanation to this application providing a complete and truthful account of the circumstances.**

4. During your absence from the University, did you enroll in another college or university? Yes No

5. Has your status as a resident or non-resident of Virginia changed since you were last enrolled at the University as a full-time student? **Unless you check one, your application cannot be processed.** Yes No
If "Yes", you are referred to the Office of Virginia Status in Peabody Hall (434-982-3391).

This application is accepted with the understanding that you are cleared for readmission with the Office of the Dean of Students and with Student Financial Services. If this office is notified otherwise, your registration in the College will be cancelled. **Students who withdrew from the College for medical or personal reasons can expect the Office of the Dean of Students to request a meeting as part of their return to the University.**

**Late application will be accepted until the start of classes but students should expect a delayed response which could extend to the end of the ADD period. Students registering late can expect to pay a late fee.*