INTRA-UNIVERSITY TRANSFER – APPLICATION
TO TRANSFER TO THE COLLEGE OF ARTS & SCIENCES

INSTRUCTIONS:
1. Read the complete instructions on the Transfer to College web page: http://college.as.virginia.edu/transfer
2. Complete and Print the Intra-University Transfer Application, the Worksheet, and other required supporting documents.
3. Submit all required documents to the College Registrar, Monroe Hall, College of Arts & Sciences, PO Box 400133, Charlottesville, VA 22904-4133

DEADLINE: December 15, (for admission in the following spring) or June 1 (for admission in the following fall). Late applications are not accepted.

PLEASE NOTE: Submission of this application gives the College of Arts & Sciences permission to request and review your University of Virginia academic transcript. If your transcript has grades of “IN” your application cannot be considered. Incomplete applications will not be considered.

1. What is your current UVA school of Enrollment?

2. Current Major (only if declared): _____________________________

3. Are you or were you ever an: □ Echols/Rodman Scholar, □ Student Athlete, □ Transfer Student (from another university)
   If none of the above, what was your first-year residence hall? ________________________________________________

4. Academic Year? First / Second / Third / Fourth

5. Number of semesters enrolled: at UVA ☐ + at other schools ☐ = a total of ☐ semesters.

6. Have you previously been registered in the College of Arts and Sciences? yes / no

7. Have you previously been suspended from your current school of enrollment? yes / no

8. What is your intended College of Arts & Sciences major? ________________________________________________

My application is complete. I am also including the following necessary supporting documents:
☐ Copy of the completed worksheet
☐ Completed major declaration with departmental approval because I have completed 5 or 6 semesters
☐ Plan of study listing what courses I will be taking each semester because I have completed 5 or 6 semesters
☐ Letter of readiness because I am in the BIS program
☐ Letter of good standing from the Director of BIS because I am in the BIS program

Student Signature ______________________ Date: __________

Office Use Only
Decision: ☐ approved ☐ denied Date: ______________
Process: ☐ updated in SIS Date: ______________
Notified: ☐ student emailed Date: ______________

CLAS | Revised October 4, 2018