



Last Name	
First Name	
UVA ID #	
UVA e-mail	
Phone #	

INTRA-UNIVERSITY TRANSFER – APPLICATION

TO TRANSFER TO THE COLLEGE OF ARTS & SCIENCES

INSTRUCTIONS:

- Read** the complete instructions on the *Transfer to College* web page: <http://college.as.virginia.edu/transfer>
- Complete and Print** the Intra-University Transfer Application, the Worksheet, and other required supporting documents.
- Submit** all required documents to the College Registrar, Monroe Hall, College of Arts & Sciences, PO Box 400133, Charlottesville, VA 22904-4133

DEADLINE: December 15, (for admission in the following spring) or **June 1** (for admission in the following fall).
Late applications are not accepted.

PLEASE NOTE: Submission of this application gives the College of Arts & Sciences permission to request and review your University of Virginia academic transcript. If your transcript has grades of “IN” your application cannot be considered. Incomplete applications will not be considered.

- What is your **current UVA school of Enrollment**? _____
- Current Major (only if declared): _____
- Are you or were you ever an: Echols/Rodman Scholar, Student Athlete, Transfer Student (from another university)
If none of the above, **what was your first-year residence hall**? _____
- Academic Year? First / Second / Third / Fourth
- Number of semesters enrolled: at UVA + at other schools = a total of semesters.
- Have you previously been registered in the College of Arts and Sciences? yes / no
- Have you previously been suspended from your current school of enrollment? yes / no
- What is your intended College of Arts & Sciences major? _____

My application is complete. I am also including the following necessary supporting documents:

- Copy of the completed worksheet
- Completed major declaration with departmental approval because I have completed 5 or 6 semesters
- Plan of study listing what courses I will be taking each semester because I have completed 5 or 6 semesters
- Letter of readiness because I am in the BIS program
- Letter of good standing from the Director of BIS because I am in the BIS program

Student Signature

Date

Office Use Only

Decision: approved denied Date: _____
 Process: updated in SIS Date: _____
 Notified: student emailed Date: _____